1. **COURSE TITLE**

    Community and Civic Engagement

2. **COURSE CODE**

    SOSC3005

3. **NO. OF UNITS**

    3 Units

4. **OFFERING DEPARTMENT**

    Faculty of Arts and Social Sciences

5. **PREREQUISITES**

    Nil

6. **MEDIUM OF INSTRUCTION**

    English

7. **AIMS & OBJECTIVES**

    This course aims to provide students with experiential learning opportunities to apply their knowledge and skills to tackle complex real-life problems in the community. Through first-hand practical experience and the project-based learning, students are guided to develop self-awareness of real-life issues, explore their career interests, workplace challenges, and reflect upon their life-career planning.

    The objectives of this course are fourfold: (1) to help students develop a good understanding of the real world through first-hand practical experience; (2) to enable students to integrate knowledge acquired from classroom learning with practical work experiences; (3) to assist students to develop social awareness, critical thinking and analytical ability so that they can identify solutions to complex and authentic problems relevant to the local, regional or the global community; and (4) to enhance students' skills in communication, teamwork, leadership, and transdisciplinary problem-solving.

8. **COURSE CONTENT**

    Students may choose to engage in either (1) internship to gain on-the-job experience by attaching to different kinds of organisations such as business firms, startups, NGOs, government agencies, consulates, etc., or (2) research attachment to involve in research/development/community projects led by Faculty members; or (3) other forms of student attachment or internship vetted by the Faculty.

    The internship/attachment is normally of at least 5 consecutive weeks full-time attachment during the summer or a minimum of 200 work hours during term time (or equivalent).

    Through first-hand practical experience and the project-based learning, students are guided to look in the major social issues/problems from their respective academic discipline as well as other relevant academic inputs from the instructor in the following areas:

    1) Environmental and Urban Systems
       - Environmental Conservation and Sustainable Development
       - Urban Renewal
    2) Populations and Well-being
       - Public Health
       - Child & Youth Development
       - Social Welfare
       - Education Needs
       - Ageing
       - Gender
       - Ethnicity and Equal Opportunities

- Social Inequity
- Human Rights

3) Learning, Praxis and Governance
- Cultural Diversity
- Heritage and Community Collective Memory
- Political Governance

Other emerging social issues endorsed by Department/Faculty.

9. **COURSE INTENDED LEARNING OUTCOMES (CILOs)**

CILO	By the end of the course, students should be able to:
CILO 1	Identify and analyse real-life social issues through their internship/attachment experience;
CILO 2	Formulate creative solutions to authentic problems relevant to the local, regional or the global community by integrating knowledge from a variety of disciplines;
CILO 3	Critically reflect on their awareness of, commitment to and leadership in community and civic engagement; and
CILO 4	Critically evaluate their internship/attachment experience and issues related to their personal and professional development.

10. **TEACHING & LEARNING ACTIVITIES (TLAs)**

CILO alignment	Type of TLA
1	Readings Assigned readings or e-learning materials on business ethics, business etiquette and interpersonal communication skills. Corporate readings assigned by Experiential Learning Coordinator/Supervisor based on supervisor-student consultations.
1, 3, 4	Pre-Internship/Attachment Training Training workshops and e-learning materials to help students acquire the business etiquette, resume writing, interview skills and interpersonal skills required for succeeding in a workplace.
2, 3	Internship/Attachment Provides students with real life working experience for a minimum of 200 work hours (or equivalent) during summer or semester. Students are expected to work on full-time basis for at least 5 consecutive weeks during summer, or they can choose to work on part-time basis in a semester normally within 14 weeks. A University faculty member will be assigned as the Experiential Learning Coordinator/ Supervisor to give advice and assess the students' reports. An On-site Supervisor will be assigned by the organisation to supervise the students throughout the period and assess their performance at the end of internship.
1-4	Proposal, Logbook and Report Writing Written proposal, logbook and report of the understanding and reflection on work experience from an interdisciplinary approach.
1-4	Oral Presentation Post-internship presentation to summarise the learning outcomes. Students will work individually or in group of not more than 3 people engaged in the same organisation/research project to produce a video (not more than 5 minutes) highlighting their learning outcomes and share with others the learning experience encountered.

11. **ASSESSMENT METHODS (AMs)**

Type of Assessment Methods	Weighting	CILOs to be addressed	Description of Assessment Tasks
Proposal/Plan of the Internship/ Attachment Experience	10%	1, 3	Students have to identify a social issue related to their internship organisation/research project and prepare a proposal/plan of internship/attachment experience. The proposal should contain at least 400 words and will be submitted to the Experiential Learning Coordinator/Supervisor via the online system. The proposal should comprise: (1) Rationales/Objectives of the proposed programme; (2) Intended learning outcomes; (3) Summary of Activities; (4) Action Plan to achieve learning

			objectives; (5) Deliverables; (6) Background Research of Social Issue to be addressed; and (7) Name of the Supervisor.
Reflection Report	40%	1-4	A reflection report (individual or group of not more than 3 people engaged in the same organisation/research project) will be submitted to the Experiential Learning Coordinator/Supervisor to present students' understanding of and reflection on their learning experience from an interdisciplinary approach. The report should contain at least 2000 words with regard to the expected learning outcomes that they have achieved. The report will be due two weeks after the internship/attachment. In the report, students should address the following questions: • What are the overall reflection and insights of the learning experience? • How did you achieve the learning objectives and social issue to be addressed? Or why did you fail to meet any of them? • Did you encounter any problems when conducting the activities and what were the solutions? • What are the implications or benefits of what you have learned from this experience for your future study/research/career? • What improvement(s) would you like to seek in order to achieve a better outcome of this learning experience?
Communication with Experiential Learning Coordinator/ Supervisor	10%	1, 2, 3	Student interns are expected to capture their perceptions, analysis and integration of concepts relating to their action plan and maintain a logbook to record regular communication and learning progress update with the Experiential Learning Coordinator/Supervisor via different channels, such as Moodle.
Oral Presentation	10%	1, 3, 4	Students will work individually or in group of not more than 3 people engaged in the same organisation/research project to produce a video (not more than 5 minutes) highlighting their learning outcomes and share with others the learning experience encountered.
On-site Assessment	30%	1, 2, 3	Assessment from the Onsite Supervisor/Research Supervisor on the student interns' performance in the aspects of their personal work attitude, attributes and behaviour, core competencies and service quality.

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